

LOWER LAKE CEMETERY DISTRICT
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MINUTES
FOR REGULAR MEETING
MAY 17, 2023
10:00 a.m.

(Recorded for transcription only)

1. CALL TO ORDER

Time: 10:01 a.m.

2. ROLL CALL OF BOARD MEMBERS & STAFF

(x) Iris Hudson (x) Cheryl Craddick (x) Bob Minenna (x) Mike Dean

3. OATH OF OFFICE: MIKE DEAN

Mike Dean was sworn in as a member of the Board of Trustees

4. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

5. PUBLIC COMMENT5. CONSENT CALENDAR

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.

Judith Thein was in attendance to discuss the poor condition of her Husband and daughter's gravesite. Also in attendance: Russ Cremer from the Lower Lake Action Group

6. CONSENT CALENDAR

1. Financial reports for the period for April 2023
2. Accounts Payable Report for April2023 totaled \$ 11,313.04
3. Employee Payroll reports for April 2023
4. Deposits for April 2023 Gross \$ 5,155.40 Net \$ 3,355.40
5. Revenue to Date for Fiscal Year 2022-2023
- 6.Consider for approval minutes for the April 17, 2023 Regular Board Meeting.

Action Taken: Motion made to accept the Consent Calendar as presented.

CRADDICK/DEAN M/S/C

AYES: CRADDICK/DEAN/MINENNA/HUDSON

NOES: NONE

7. OLD BUSINESS:

- 7.1 Update on health insurance coverage for Charles N. Braun. He is currently covered by COBRA, but we need to decide whether to proceed with HRA or another insurance carrier. The district has been trying to get a quote from Covered California, which is not easy and a time-consuming process.

Action Taken: Carried forward for further discussion with agent for Covered California

- 7.2 Update of progress Russ Cremer and the Lake County Acton Committee has made for acquiring funding to remove trees that create a hazard.

Action Taken: Tree Service will come every other week for tree removal and trimming. An excavating company will start the clean-up of the burned area in front portion of the cemetery.

- 7.3 Update on purchase of a cell phone for District use.

Action Taken: Carried forward

- 7.4 Update on whether to purchase security cameras for exterior of grounds, and what type if to proceed and/or license reader.

Action Taken: Carried forward

8. NEW BUSINESS:

- 8.1 Discussion about Avenue of the Flags, and specifically with regard to the district having no proof of insurance coverage which is required by contract.

Action Taken: Experiencing problems getting information from the former manager from Avenue OF The Flags.

- 8.2 Discuss information on storage units and whether or not to purchase one, if so, what features do we want to add.

Action Taken: Carried forward for more information on accessories.

8.3 This item was added to the agenda since information as not available at the time of posting: Consideration and approval of the preliminary budget for the 2023-2024 Fiscal Year, which is due at the Lake County Auditor's Office by May 30, 2023.

Action Taken: Motion made to approve the Preliminary Budget for 2023-2024 Fiscal Year.

MINENNA/CRADDICK M/S/C

AYES: MINENNA/CRADDICK/DEAN/HUDSON

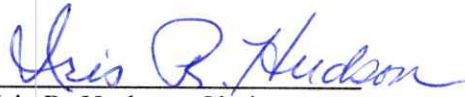
NOES: NONE

TRUSTEES COMMENTS: A Board member said we should get quotes for servicing he backhoe and Price tires.

ADJOURNMENT

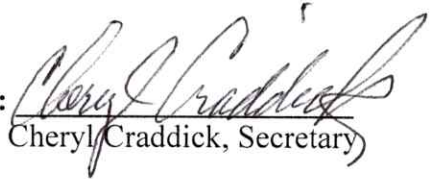
Time: 11:30 a.m.

SIGNED BY



Iris R. Hudson, Chairperson

ATTESTED TO BY:



Cheryl Craddick, Secretary