

# LOWER LAKE CEMETERY DISTRICT

9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457

(707) 994-7820 Fax (707) 994-7883

e-mail: llcd95457@gmail.com

## MINUTES FOR REGULAR MEETING, 10 A.M.

**FEBRUARY 21, 2024**

(Recorded for transcription only)

1. **CALL TO ORDER: Time: 10:15 a.m.**

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

( ) Iris Hudson ( ) Cheryl Craddick ( ) Bob Minenna ( ) Mike Dean

1. **OATH OF OFFICE FOR: BOB MINENNA WAS SWORN IN.**

4. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

5. **PUBLIC COMMENTS.** Members of the public are permitted to speak on any subject within the Board's jurisdiction for three (3) minutes.

### **CONSENT CALENDAR**

Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

6. **CONSENT CALENDAR**

1. Financial reports for the period for January, 2024
2. Accounts Payable Report for January, 2024 totaling \$8,789.98
3. Employee Payroll reports for January, 2024
4. Deposits for January, 2024 Gross \$ 19,991.42 Net \$16,366.42
5. Revenue to Date for the Fiscal Year July 1, 2023 through June 30, 2024
6. Consider for approval minutes for the January 17, 2024 Regular Board Meeting.

**Action Taken:** Motion made to accept Consent Calendar 5.1 thru 5.6 as presented. M/S/C MINENNE/DEAN

AYES: MINENNA/DEAN/CRADDICK/HUDSON

NOES: NONE

- 6.1 Further Discussion and consideration of the installation of a new niche wall. To date we have one quote from Blast It. I have asked Mark to come to the meeting.

**Action Taken:** Item moved to closed session.

- 6.2 A cargo unit for storage to be shared with Avenue of the Flags. Lower Lake Action Group has committed to a two thousand (\$2,000) donation toward the purchase.

**Action Taken::** Unit obtained through Lower Lake Action Group who donated Two Thousand (\$2,000) dollars and Mike Dean donated One Thousand (\$1,000) dollars. Unit to be delivered Friday February 23/2024.

- 6.3 Discussion to determine whether we can designate an area for a co-mingled Scattering Garden.

**Action Taken:** Carried forward

- 6.4 Discussion of findings on Epidendio plots.

**Action Taken:** Consensus of the Board is the Confirmation of 6 lots and will be honored.

## 7.0 NEW BUSINESS:

- 7.1 Discuss Complaint Letter, dated February 7, 2024, from Nelson Barr and determine if any action taken.

**Action Taken:** Item moved to closed session for discussion

- 7.2 Burial Report for January 2024

**Adjourn to closed session Time: 10:50 a.m.**

## 7.3 CLOSED SESSION

Pursuant to California Code Section 599.798 - Employee performance evaluation

**Back in open session at :** 11:30 a.m.

**Reportable Action:** Contract for niche wall construction was awarded to Blast It

**TRUSTEES COMMENTS:**

**ADJOURNMENT**

**Time: 11:35 a.m.**

**SIGNED BY:** Iris R. Hudson  
Iris R. Hudson, Chairperson

**ATTESTED BY:** Cheryl Craddick  
Cheryl Craddick, Secretary