

LOWER LAKE CEMETERY DISTRICT

9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457

(707) 994-7820 Fax (707) 994-7883

e-mail: llcd95457@gmail.com

MINUTES FOR REGULAR MEETING, 10 A.M.

MARCH 20, 2024

(Recorded for transcription only)

1. **CALL TO ORDER: Time: 10:24 a.m.**

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

(x) Iris Hudson (x) Cheryl Craddick (x) Mike Dean

ABSENT: Bob Minenna

3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. **PUBLIC COMMENT5:** Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided no action shall be taken on any item not on the agenda, subject to reasonable time limitations for each speaker.

5. **CONSENT CALENDAR:** Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

1. Financial reports for the period for February, 2024
2. Accounts Payable Report for February, 2024 totaling \$8,197.62
3. Employee Payroll reports for February, 2024
4. Deposits for February, 2024 Gross \$ 7,550.00 Net \$5,725.00
5. Revenue to Date for the Fiscal Year July 1, 2023 through June 30, 2024
6. Consider for approval minutes for the February 21, 2024 Regular Board Meeting.

Action Taken: Motion made to accept 5.1 thru 5.6 as presented MD/CC M/S/C

AYES: DEAN/CRADDICK/HUDSON
NOES: NONE
ABSENT: MINENNA

6. OLD BUSINESS:

- 6.1 Discussion to determine whether we can designate an area for a co-mingled Scattering Garden.

Action Taken: Carried forward

7.0 NEW BUSINESS:

- 7.1 Discussion on possible purchase of a smaller bucket for the backhoe and/or a jackhammer.

Action Taken: It was determined that a jackhammer was not practical as it would require electricity or a generator to operate at a gravesite. We requested that Donella get quotes on a small bucket. Carried forward

- 7.2 Discuss the improper installation of a headstone and rocks and nick-knacks surrounding the gravesite and consider action needed.

Action Taken: A letter to be sent to Ms. Tyner requesting her attendance at the April 17th meeting.

- 7.3 Consider approval for Resolution No. 24-01 to transfer funds from Fund 387.000.492.90-01 Pre-paid burial Services, for Sinnie Kelsay, interred November 2, 2018 and Ray Kelsay, Interred March 18, 2024. Total amount to transfer Five Thousand Fifty-Eight and 06/100 (\$5,958.06).

Action Taken: Motion made to approve Resolution 24-01 to transfer funds from Fund 387.000.492.90-01 Prepaid burial Services for Sinnie Kelsay to the appropriate Accounts. Total amount to be transferred \$5,958.06. DEAN/CRADDICK M/S/C

AYES: DEAN/CRADDICK/HUDSON
NOES: NONE
ABSENT: MINENNA

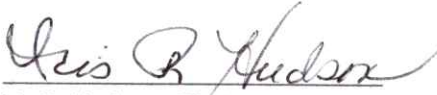
Adjourn to closed session Time: N/A

7.3 **CLOSED SESSION**

Closed session cancelled.

TRUSTEES COMMENTS: None

ADJOURNMENT **Time: 10:41 a.m.**

SIGNED BY: 
Iris R. Hudson, Chairperson

ATTESTED TO: 
Cheryl Craddick, Secretary